

2012 RCI Document Competition

RCI Professional and Quality Assurance members are invited to submit entries for the 2012 Document Competition. Winners will be presented awards at the **27th RCI International Convention and Trade Show, March 15-20, 2012, in Dallas, TX, at the Hilton Anatole.**

Submitted projects must have completed construction after September 30, 2008 and on or before September 30, 2011. Construction projects should include the Project Manual and Drawings. Projects may be for new construction or exterior building envelope renovation design. Report entries can be any written design document pertaining to roofing, waterproofing, or exterior walls, such as survey, forensic, or analysis.

A panel of RCI members will judge the entries for excellence in regard to such criteria as technical merit and organization, with extra points for complexity and application of innovative concepts.

Reports will be judged based on:

- Report provided meaningful information
- Thoroughness
- Readability
- Grammar
- Conclusions
- Recommendations
- Complexity (relative to others)
- Technical merit
- Overall professionalism

Projects will be judged based on:

- Appropriate cost-effective solution
- Technical merit
- Drawing format
- Drawing content
- Specification format
- Specification content
- Complexity (relative to others)
- Thoroughness - limited change orders and problems
- Overall professionalism

First, second, and third place awards will be considered for each category. Awards include:

1st Place – Plaque in the name of the entrant and \$500 in “RCI Dollars” for any RCI or RCI Foundation products

2nd Place – Plaque in the name of the entrant and \$250 in “RCI Dollars” for any RCI or RCI Foundation products

3rd Place – Plaque in the name of the entrant and a \$100 in “RCI Dollars” for any RCI or RCI Foundation products

All entries will be on display at the RCI convention. Attendance by competition finalists at the convention is encouraged but not mandatory.

To enter this year’s Document Competition, complete the entry form on the following page and send it to RCI postmarked on or before October 31, 2011. Send separate forms for each entry.

2012 RCI DOCUMENT COMPETITION RULES

1. Competition open to RCI Professional and Quality Assurance Observer members only, who acted as the project manager for the project entry.
2. Limited to two entries in each category per firm.
3. Award will be made in the name of the entering RCI Professional or Quality Assurance Observer member.
4. All entries and the entry forms must be **postmarked on or before October 31, 2011**, to be considered. Please use the following entry forms or download PDF forms from the RCI Web site at <http://www.rci-online.org/document-competition.html>.
5. There is no fee for entries. Complete an entry form for each entry submitted. Send entries to RCI at Suite 204, 1500 Sunday Drive, Raleigh, NC 27607.
6. Entries become the property of RCI and portions may be published in *Interface* journal. Submitted materials will not be returned to the entrant.
7. Entries shall be a regular work product funded by fees paid by the client. The work product should include what other coworkers produced in addition to the project manager. Products developed as a marketing tool or as a demonstration are not permitted. Enhancement of the document beyond that done in the course of the job (e.g., colorization) is not permitted.
8. Entries shall meet the description of the category.
 - A. Roofing, waterproofing, and exterior wall construction on the submitted project must be completed after September 30, 2008 and before September 30, 2011.
 - B. Reports shall be entirely related to an evaluation or investigation that is directly related to roofing, waterproofing, or exterior walls. Reports shall have been completed and delivered to the client after September 30, 2008 and before September 30, 2011.
9. Entries shall follow submittal package requirements.

ENTRY FORM FOR 2012 RCI DOCUMENT COMPETITION

- Report
- Small Project (<\$500,000)
- Large Project (>\$500,000)

Professional/QA

O Member Name:

Member I.D. #

Company:

Address:

Phone:

Fax:

The following submittal package requirements may be sent separately for receipt at RCI Headquarters postmarked on or before October 31, 2011:

- 1.1 **Abstract** (Mandatory -Use attached Abstract form).
- 1.2 **Abstract Attachment(s)** (non-mandatory additional information at the discretion of applicant)
 - A. Text: Maximum one page – 12 point font.
 - B. Graphics: Maximum two pages for drawings, photographs, etc.
 - C. Format:
 1. 8½" X 11"
 2. 24 pound paper, maximum
 3. One sided
 4. Margins to be 1" right and left
 5. No bindings or covers, one staple in upper left corner
- 1.3 **One (1) document in the complete original format as delivered to the client** (for display at convention).
- 1.4 **One (1) compact disk of the member's work product saved as ONE (1) PDF file on the disk** that is suitable for viewing in Adobe Reader. *Client's General Conditions, standard forms, and documents created by others (new projects) do not need to be included with submittal copies. If so, include a table of contents referencing these other works. **Please verify entry file has been properly saved to the CD to avoid elimination from the competition. Note: Each entry submitted in the competition must include an individual CD consisting of its corresponding entry PDF file.***
- 1.5 **Client Authorization, Attachment A** granting permission to the RCI Professional or Quality Assurance Observer member to enter the submittal in the competition. **Please submit client signed authorization with entry by the deadline to avoid elimination from competition.**

2012 RCI Document Competition – Report Submittal Abstract

RCI Professional/QAO
Member Name:

RCI Member I.D. #

Company:

CLIENT:
PROJECT LOCATION:
GENERAL DESCRIPTION:
PROJECT AREA (SQUARE FOOTAGE):
PURPOSE OF REPORT:
ITEMS INVESTIGATED:
WORK PERFORMED BY OTHERS:
TESTING:
OTHER:
CONCLUSIONS:
RECOMMENDATIONS:

2012 RCI Document Competition – Project Submittal Abstract

Check appropriate Small Project (<\$500,000)

Entry Category Large Project (>\$500,000)

RCI Professional/QAO
Member Name:

RCI Member I.D. #

Company:

CLIENT:	
PROJECT LOCATION:	
GENERAL DESCRIPTION:	
SCOPE OF SERVICES PROVIDED (INVESTIGATION, TESTING, DESIGN, BIDDING, MONITORING):	
PROBLEMS TO BE CORRECTED BY THE DESIGN:	
DESCRIPTION OF DESIGN USED TO CORRECT PROBLEM:	
CLIENT IMPOSED CRITERIA:	
BUDGETED COST:	ACTUAL COST:
SCHEDULE (START OF SERVICES, COMPLETION OF SERVICES, BID DATE, START & COMPLETION OF CONSTRUCTION):	
COMMENTS REGARDING CONSTRUCTION:	

**RCI
2012 Document Competition
Client Authorization**

This document is intended to provide authorization for RCI Professional/Quality Assurance Observer member

_____, who plans to submit document(s) for RCI's 2012 Document Competition for the below captioned Project

RCI Document Competition rules require that the RCI Professional/Quality Assurance member obtain a signed acknowledgement by an owner or client representative who is authorized to grant permission to use submitted document(s) in manner described below.

By granting this permission, I understand document(s):

- will be copied and forwarded to RCI for distribution to others for judging;
- may be displayed at the RCI Convention; and,
- can be reprinted in whole or in part by RCI for the purposes of illustrating in print or on Web sites.

I am authorized to allow use, understand above provisions, and hereby grant permission to RCI and the RCI Professional/Quality Assurance Observer member.

Signature

Date

Printed Name

Company